

MINUTES OF THE UNIVERSITY BUDGET COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

September 16, 2009

Members Present: J. Constable (Chair), N. Bengiamin, J. Hironaka-Juteau,
J. Kus, P. Newell, A. Parham, J. Parks.

Members Absent: E. Junn (excused).

Visitors: K. Carey, M. Coles, J. Gilbert, A. Hoff, J. McMillen,
J. Waayers.

The meeting was called to order by Chair J. Constable at 3:32 p.m. in Thomas Administration #117.

1. Minutes. MSC to approve the Minutes of 9/9/2009.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
 - a. A memo was received from Clinton Moffitt requesting a University Budget Committee (UBC) replacement for Dr. T. Wielicki on the Chargeback Committee.
 - b. It was noted that the CFA sent a generalized email to Dr. J. Welty requesting a wide range of enrollment and budget information for the last several academic semesters based on the CFW-CSU Collective Bargaining Agreement and several related California freedom of information laws.
 - c. A conversation with Tom Gaffery identified the key individual controlling the budget of the parking office as David Huerta (Chief of Police). Chief Huerta will be sent a memo regarding the UBC's interest in reviewing the parking office budget. Cindy Teniente-Matson (V.P. for Administration and Chief Financial Officer), and Tom Gaffery will be copied on the sent memo.
4. New Business.

The UBC was updated on a meeting of the Campus Planning Committee in which concerns about the new relaxed parking regulations were discussed. Active discussion centered on the impact of the new regulations on community-centered events (e.g., FFA and Peach Blossom Festival). It was also indicated that a single college (College of Arts and Humanities) received an exemption from the new relaxed parking regulations whereas other colleges did not. Similarly, the use of a PeopleSoft chart field elicited concern that this was a potential mechanism to develop a chargeback system for parking fees in spite of administration assurances that there was no such intent. UBC discussion on

the topic noted that university donors were irritated by the change and the fact that the term “policy” is being used to describe the new relaxed parking regulations, when no such policy has been examined by the University Senate.

5. Master of Arts (MA) in Kinesiology Sports Administration Option.

The Master of Arts (MA) in Kinesiology Sports Administration Option was presented by members of the Kinesiology Department (Michael Coles, John McMillen, and Jenelle Gilbert) and the Dean of the College of Health and Human Services (Andrew Hoff). The primary goal of the program is to switch an existing *Specialization* in Sports Administration to an *Option* in Sports Administration. This change will appear on a graduate’s degree formalizing their skills in this area. There were questions about the cost of release time for the program coordinator and it was indicated that most aspects of the program are already in place and functioning without release time. Dean A. Hoff indicated that with the current budget situation release time is unlikely in the near-term and he is willing to strike the release time requirement from the program proposal. However, should the program grow in the future he would be willing to reconsider providing release.

MSC: Waive the second reading of the proposal.

MSC: The University Budget Committee finds that there are no negative budgetary implications related to the implementation of the proposed Master of Arts (MA) in Kinesiology Sports Administration Option. Program costs will be covered by existing FTES and any unforeseen costs will be absorbed within the existing budgets of the Kinesiology Department and College of Health and Human Services. The UBC notes that the requirement for release time for the Option Coordinator is not required for effective program operation and had been rescinded by the Department and the Dean of the College. The Committee requests that this program be subject to University Budget Committee review during the second year of the program in order to monitor the status of the program's budget.

6. Memo to Provost W. Covino.

Provost W. Covino will attend the UBC meeting on October 7, 2009.

7. Memo to President J. Welty regarding the Level A allocation review.

The memo from the President requesting the UBC to serve as the review committee for the Level A allocations has been located (dated 18 April 2007) and Chair J. Constable will produce a memo to President Welty to ask if he would like the UBC to perform this function during the Spring 2010 semester.

8. Reviewing new academic programs approved by the UBC since January 2002 - Discussion.

The appropriate sequence and methodology for review of approved programs continued to be discussed based on the spreadsheet and draft letter sent out by Chair J. Constable. The draft letter received several comments to improve its presentation including the addition of the charge to the UBC to place the review process in the appropriate context. Concerns were also voiced regarding to the fact that at the time of approval some programs were not given a specific future date at which a review would be performed, therefore, reviewing these programs could be seen as unfair. After a wide ranging discussion it was decided to review those programs where a review date was specified prior to reviewing those where a review date was not specified. Questions also centered on how to review programs as it would be difficult to have all programs present their review in-person. It was decided that Chair J. Constable would generate a small number of questions addressing program budget and enrollment that could be sent to all programs being reviewed. If the responses to these questions are satisfactory and no additional questions arise based on the responses and/or the original program proposal, the program's budget would be deemed satisfactory. If further questions do arise, the program will be invited to the UBC to address these additional concerns.

MSC to adjourn at 5:00 p.m.

The next University Budget Committee meeting will be on Wednesday, September 23, 2009 at 3:30 p.m. in Thomas Administration #117.

Agenda.

1. Approval of the Minutes of 16 September 2009.
2. Approval of the Agenda for 23 September 2009.
3. Communications and Announcements.
4. New Business.
5. Nomination of a new UBC member to serve on the Chargeback Committee.
6. Update on memo to Parking Services.
7. Update on memo to the President regarding the Level A allocation review.
8. Update on reviewing new academic programs approved by the UBC since January 2002.