

MINUTES, UNDERGRADUATE CURRICULUM SUBCOMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple Avenue, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

November 17, 2009

Members Present: K. Clement (Chair), J. Crossfield, A. Hasson,
C. Madsen, S. Miller, D. Nef, K. Robles-Smith.

Visitor: H. Beal.

Meeting called to order by Chair K. Clement at 2:00 pm in the Haak Ctr.
Boardroom, #4115, 4th Floor, Henry Madden Library.

1. Minutes. MSC to approve the Minutes of 11/10/09.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
4. Program Proposals.

Program Proposals.

Animal Sciences Major- Program Proposal Tabled Pending Course Revisions

New Course Proposals.

ASCI 12 Companion Animal Science- Clarify exam/assignment section;
change student learning outcomes to action verbs.

ASCI 56 Beginning Colt Training- first read- The Committee had several questions with the course and also its linkages with the ASCI 57 (Advanced) course. Why are students allowed to repeat ASCI 56 & 57? Why does the basic and advanced class share the same syllabus and Student Learning Objectives (SLOs)? In addition, the syllabus (SLOs) require clarification (for both ASCI 56 and 57) ASCI 57 Advanced Colt Training- first read- Please see related comments above.

ASCI 164 Advanced Commercial Dairy Management Evaluation- first read- the Committee had several questions about the course. Why is a capstone or culminating course repeatable? On the syllabus, the course objectives require clarification; particularly the SLOs, SLO numbering and further use of action verbs. The university honor code statement is missing from the syllabus. In terms of methods of evaluation, how are students evaluated for class participation and attendance? Finally, some assignments are “weighted” but some brief discussion of the nature of the assignments is needed.

Program Proposals.

Family and Consumer Sciences- first read- The program proposal justification supported a couple of the changes (deletion of CSH 114, substituting FCS 193 for it and

changing its prefix to CFS). However, fashion merchandising changes were not addressed and the department needs to send forward a justification for deleting FCS 1, FM 21, 129 and Comm 164 and for adding FM 10, 21, and 134

New Course Proposals.

FM 10 Professional Preparation and Development- first read- revise syllabus in several areas. Required course materials are missing. What is the textbook and what are the required readings? "Course Objectives" should be re-titled "Student Learning Outcomes." Retitle "Student Responsibility" to "Student Evaluative Measures" and provide guidance to students on how to achieve a grade and the general nature of these assignments (as necessary). For example, assigned readings are noted but no reading list, text, or assignment is listed anywhere. Finally, please clarify the attendance policy and that it conforms with university attendance policy.

CFS 193 Internship- MSC to Approve

Programs Proposals.

Food Science and Nutrition- MSC to Approve

Accelerated Bachelors in Business Administration- Tabled for review at next meeting.

MSC to adjourn at 3:00 p.m.

The next meeting of the Undergraduate Curriculum Subcommittee is on Tuesday, February 2, 2010 @ 2:10 p.m., Madden Library #4115.

Agenda.

1. Approval of the Minutes of 11/17/09.
2. Approval of the Agenda.
3. Communications and Announcements.