

MINUTES OF THE GRADUATE COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
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Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

September 7, 2010

Members Present: M. Wilson (Chair), S. Brown-Welty, K. Carey, N. P Mahalik,
S. Skelton, M. Stevens, M. Zoghi.

Member Absent: R. Yazdipour.

Visitors: B. Auernheimer, C. Sham Choy, T. Wilson.

The meeting was called to order by Chair Wilson at 2: 00 p.m. in Thomas #117.

1. Minutes. MSC to approve the Minutes of 8/31/2010.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
 - A. S. Brown-Welty announced that 19 cohort graduate students have completed their dissertations in Education. She solicited volunteers from the graduate committee to blind-review up to 10 manuscripts. All members expressed willingness to assist with the review process.
 - B. Dean Carey announced that another breakfast meeting will be scheduled in November, inviting all the graduate coordinators on campus.
 - C. Chair Wilson announced that there will not be any graduate committee meeting scheduled on 10/05/10.
 - D. Chair Wilson suggested that a rubric for the graduate programs review is needed. Dean Carey distributed a copy of the existing Periodic Review of Academic Programs; Graduate Program Review – Committee Response Guidelines.
4. Update on Graduate Course and Curriculum Subcommittee Nominees (Business and Education).

No candidates have been identified yet.
5. M.S. Computer Science Program Review Self-Study (Guests: T. Wilson and B. Auernheimer)

Guests T. Wilson and B. Auernheimer joined the meeting in progress at

2:20 P.M. Dean Carey introduced the guests and provided an overview of the state of graduate computer science program and the need for a structured assessment plan. She revealed that the existing graduate program assessment is essentially the extension of the undergraduate program, presented in April 2010, and she has not received any follow up (new) self study documentation of the graduate program assessment since 27 April 2010. Chair Wilson proposed the deadline of November 2nd for resubmission of the self study and a formal assessment plan.

S. Brown-Welty briefly explained the “360°” assessment process implemented in Education. She offered to provide assistance/guidance to the Computer Science faculty to develop a similar protocol.

M. Zoghi also stated that the Lyles College of Engineering (LCOE) has developed a detailed course assessment plan. He, too, offered his assistance to provide the course assessment forms to the Computer Science faculty.

T. Wilson indicated that currently the Computer Science Department administers an entrance exam, along with the GRE, being used to assess graduate students’ skills and quality of the graduate program. He welcomed the committee members’ suggestions and their proposed help.

6. Renaming the Graduate Specialty Areas in Counseling and Student Services (Guest: C. Sham Choy).

Guest C. Sham Choy joined the graduate committee at 2:50 P.M. She elaborated on the need for changing the specialization areas in Counseling and Students Services to separate options in order to facilitate future CACREP accreditation for the Higher Education specialization. The specializations are currently (1) K-12 Specialization, leading to the PPS credential in school counseling and (2) the Higher Education specialization, preparing individuals for employment in community colleges and higher education. The specialization areas would become options: (1) School Counseling and (2) Student Affairs and College Counseling. The request was unanimously approved.

MSC to adjourn at 3:00 p.m.

The next scheduled meeting of the Graduate Committee will be Tuesday, September 14, 2010, at 2:00 p.m. in Thomas #117.

Agenda.

1. Approval of the Minutes of 9/7/2010.
2. Approval of the Agenda.
3. Communications and Announcements.
 - a) Request for Program Suspension Master of Accountancy.
4. Nomination from Kremen School of Education for Graduate Course and Curriculum Subcommittee.
5. Program Review for Food Science and Nutrition: Time Certain-2:20 p.m.