

MINUTES OF THE PERSONNEL COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
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Fresno, California 93740-8027

Office of the Academic Senate
Ext. 8-2743

March 17, 2011

Members Present: P. Popma (Chair), N.P. Mahalik, J. Olson-Buchanan, M. Rawat, T. Wendt

Member Absent:

Visitor: M. Caldwell

The meeting was called to order by Chair Popma at 9:00 a.m. in Thomas #117.

1. Minutes. MSC to approve the Minutes of 3/10/11.
2. Agenda. MSC to approve the Agenda to show:

Add: Discuss appointments to the Professional Development Subcommittee as #4 on the agenda.
3. Communications and Announcements.

None
4. Discuss appointments to the Professional Development Subcommittee. There are 3 vacancies on this subcommittee. Instead of making appointments to the Subcommittee, it was decided to invite the Subcommittee chair and someone from CSALT to future Personnel Committee meetings to discuss the role of the Subcommittee.
5. Finalize review of APM 324, 325, and 327. Made minor changes to the three policies.
6. Final review of memo to Senate Executive Committee on APM 324, 325, and 327. Postponed.
7. M. Caldwell and T. Wendt to present departmental guidelines for implementing IDEA. 10:00 am (time certain).

M. Caldwell distributed 3 documents for Committee review: 1) Creating a Departmental Policy on Assessment of Teaching Effectiveness, 2) Proctor Guidelines, 3) Sample, Short Form, IDEA.

MSC to adjourn at 10:55 a.m.

Agenda for March 24, 2011

1. Approval of Minutes of March 17, 2011.
2. Approval of Agenda.
3. Communications and Announcements.
4. Final review of memo to Senate Executive Committee on APM 324, 325, and 327.
5. Departmental guidelines for implementing IDEA.
6. Professional Development Subcommittee.