

MINUTES OF THE STUDENT AFFAIRS COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple Avenue, M/S TA 43
Fresno, California 93740-8027
Office of the Academic Senate Ext. 8-2743

September 1, 2010

Members Present: C. Edmondson (Chair), A. Fiala, L. Weiser.

Members Absent: C. Coon (excused), K. Fugelsang (excused).

Visitors: Dennis Nef, Dean Christensen, Beverly Kirkland,
Tina Bedall, Bill Skuban, Stephanie Butler.

The meeting was called to order by Chair C. Edmondson at 10:00 a.m. in Thomas Bld. #117.

1. Minutes. MSC to approve the Minutes of 8/25/10.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communication and Announcements.
 - A. Student Success Taskforce Update (attachment
 - Charles Schroeder of the Noel Levitz consultation group will be on campus on September 21, 2010.
 - B. Update on membership
 - Call for new members went out last week
 - Committee members are encouraged to recruit students for the committee.
 - C. Request from Ida Jones and Judy Scott to provide input on the Cheating and Plagiarism Policy.
 - The committee will invite them to the meeting on 9/15/2010
 - D. APM 233 Policy on Repeating Courses is being reviewed by the Senate Executive Committee.
 - E. The committee received a charge from the Academic Senate Executive Committee to review a suggestion to encourage majors to add completion of the Upper Division Writing Requirement as a pre-requisite to an upper division major course or set of courses.

- F. The committee received a charge from the Academic Senate Executive Committee to review the Co-Curricular Leadership Certificate Consultation and provide comments to the Executive Committee of the Academic Senate.
 - G. New policies to review: Co-Curricular Leadership Certificate, Upper-Division Writing Requirement
4. Policy on Changing Majors.
- A. Preliminary discussion with Dennis Nef, Tina Bedall, Dean Christenson, and Beverly Kirkland
 - Rationale for new policy
 - Summary and clarification of current procedures for changing and adding majors and minors
 1. At orientation, freshman students are told that they need to identify a major by their sophomore year. Transfer students are told they have to declare a major during their first semester at the university.
 2. At 45 units, students receive advising “warnings” at registration if they have not declared a major.
 3. If students change their major they have to get a paper form and take it to their current major department, pick up a paper advising file, and take the file with the form to their new department.
 4. Students who want to add a second major, need to submit a form to the department that manages their second major
 5. Students may declare minors at anytime, including when they file for graduation. If they don’t meet requirements for declared minors, they are not allowed to graduate. Department approval is not required for a student to declare a minor.
 - Beverly Kirkland provided information about the new EO971, which does not allow a second major in a BA degree of study if the first major is a BS degree of study and vice versa
 - Discussion of procedures for obtaining a “double degree” vs. a “double major”
 - The committee requested data about at what point in the course of study students change majors and how many times students change majors
 - The committee requested data identifying departments with high numbers of double majors

5. Enrollment Management issues.
 - a. Dennis Nef reported on targets for Fall 2010 and related budget issues
 - b. Application period for Spring 2011 has been extended until September 30th. However, admission of students for Spring 2011 depends on the specifics of the budget, which is still not approved.
6. Advising Initiative.
 - a. Preliminary discussion of a survey instrument to be used to collect information on advising
7. Combination of Policies APM-235 Policy and Procedures on Cheating and Plagiarism and APM 236 - Honor Code of Academic Integrity - deferred
8. Discussion - Courses with Large Numbers of Students – deferred
9. Discussion – Oversight and Evaluation of Self Support Courses – deferred

MSC to adjourn at 11:00 a.m.

The next scheduled meeting of the Student Affairs Committee will be September 8, 2010 at 10:00 a.m. in Thomas #117.

Agenda

1. Approval of the Minutes of 9/8/10.
2. Approval of the Agenda.
3. Communications and Announcements.
4. Honor Code and Policy on Cheating and Plagiarism.
5. Policy on Changing Majors.
6. Comment on Upper Division Writing Requirement .
7. Co-Curricular Leadership Certificate.
8. Advising Initiative.
9. Courses with Large Numbers of Students.
10. Oversight and Evaluation of Self Support Courses.