

MINUTES OF THE PERSONNEL COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5241 N. Maple, M/S TA 43
Fresno, California 93740-8027

Office of the Academic Senate
Ext. 8-2743

March 15, 2012

Members Present: P. Popma (Chair), N.P. Mahalik, V. Hernandez, A. Radford,
M. Rawat, T. Wendt

Member Absent: Y. Takahashi

Visitor:

The meeting was called to order by Chair Popma at _9:03_a.m. in Thomas #117.

1. Minutes. MSC to amend the Minutes of 3/1/12 as follows:

To approve Minutes of 2/23/12 instead of MSC to amend the Minutes of 2/23/12.

MSC to approve the Agenda as distributed, instead of MSC to approve the Agenda amended to show.
2. Agenda. MSC to approve the Agenda to show:

Agenda for March 15, 2012, instead of Agenda for March 8, 2012.

APM 325 instead of APM 327.
3. Communications and Announcements.

APM 327 (Policy on Promotion) has been forwarded to the Senate.

APM 332 (Policy on Range Elevation) and APM 399 (Policy on Emeriti) are on the Executive Committee agenda.

APM 301 (Policy on Appointment of Tenure-track Faculty), APM 304 (Policy on Terminal Degrees) and APM 361 (Policy on Leaves of Absence) have all been received by the Executive Committee.

Chair Popma's term on the Personnel Committee concludes with this academic year. She will not be seeking re-election.

The Personnel Committee meeting for March 22, 2012 is canceled so that members may attend the President's budget forum.

4. APM 302 (Policy & Procedures for the Appointment of Full-time Temporary Faculty including Emergency Appointments), APM 306 (Policy on Full-time Temporary Faculty), APM 307 (Policy on Part-time Temporary Faculty).

These 3 policies have been consolidated into one revised policy, APM 306 (Policy on Temporary Faculty). Once final revisions are incorporated into the document, the Policy will be forwarded to the Executive Committee.

5. Policies to review for the remainder of the semester – where do we go from here?

- a) APM 325 (Policy on Retention and Tenure) – OPF to PAF.
This one is easy, simply changing OPF to PAF throughout the document.
- b) APM 324a (Generic Probationary Plan).
Considering removing this from the APM because it is not policy. Instead, considering posting to the APS website a sampling of generic probationary plans from colleges/schools.
- c) APM and MAPP (Manual on Administrative Policy and Procedure).
Remove from the Personnel Committee agenda. This will be handled administratively within APS.
- d) APM 337 (Faculty Workload: Policies and Procedures).
This policy dates from 1976. It needs major revision. The Personnel Committee of 2012/2013 can decide what it wants to do with this policy.
- e) Investigate online WPAF.
Continue discussion at next meeting

Meeting adjourned 10:30 am.

Agenda for March 29, 2012.

1. Approval of Minutes of Mar. 15, 2012.
2. Approval of Agenda.
3. Communications and Announcements.
4. APM 325 (Policy on Retention and Tenure) – OPF to PAF.
5. APM 324a (Generic Probationary Plan).
6. Discuss online WPAF.