

MINUTES OF THE PERSONNEL COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
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Fresno, California 93740-8027

Office of the Academic Senate
Ext. 8-2743

September 1, 2011

Members Present: P. Popma (Chair), N.P. Mahalik, M. Rawat, T. Wendt, V. Hernandez, A. Radford, Y. Takahashi

Member Absent:

Visitor:

The meeting was called to order by Chair Popma at _9:05_a.m. in Thomas #117.

1. Minutes. MSC to amend the Minutes of 4/28/11.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.
 - President Welty approved APM 324, 325, 327. Revised policies are posted on the APS website.
 - President Welty has approved with an amendment the document "Creating a Departmental Policy on Assessment of Teaching Effectiveness". Revised policies APM 322, 322a, 322b are posted on the APS website.
 - An election will be held Fall Semester for members to serve on the new University Board on Retention, Tenure and Promotion.
 - There is a new format for the academic calendar.
 - The Academic Senate Office is piloting BizFlow software. The Personnel Committee will participate in the pilot.

4. Dates of meetings.

The Committee determined the dates for its meetings Fall Semester. The Chair will post on Zimbra calendar.

5. Review of accomplishments in 2010-2011.

New members on the Committee were brought up to date with the work of the Committee during the previous academic year. Accomplishments included were:

- APM 322 passed.

- IDEA reviewed and chosen as vendor for student ratings.
- APM 322a and 322b developed and passed.
- APM 315 reviewed and passed.
- APM 324, 325, and 327 reviewed and passed. UBRTP created.

6. Priorities for 2011-2012.

The Committee discussed its priorities for the current academic year. The priorities are:

- Review of APM 323 (Policy on Faculty Personnel Files).
- Review of APM 306 (Policy on Full-time Temporary Faculty) and APM 307 (Policy on Part-time Temporary Faculty).
- APM 327 (Policy on Promotion) – additional criteria for promotion to full professor.
- APM 324a (Generic Probationary Plan).
- Investigate online RTP portfolios. T. Wendt to contact other CSU, P. Popma to research the literature.
- Review APM and MAPP (Manual on Administrative Policy and Procedure). T. Wendt to send a matrix to the Committee.

Adjourned 10:30a.m.

Agenda for September 15, 2011

1. Approval of Minutes of Sept. 2, 2011.
2. Approval of Agenda.
3. Communications and Announcements.
4. Review APM 323 (Policy on Faculty Personnel Files).
5. Review of APM 306 (Policy on Full-time Temporary Faculty) and APM 307 (Policy on Part-time Temporary Faculty).
6. APM 327 (Policy on Promotion) – additional criteria for promotion to full professor.