

MINUTES OF THE PERSONNEL COMMITTEE  
CALIFORNIA STATE UNIVERSITY, FRESNO  
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Fresno, California 93740-8027

Office of the Academic Senate  
Ext. 8-2743

December 8, 2011

Members Present: P. Popma (Chair), T. Wendt, V. Hernandez, M. Rawat, A. Radford

Member Absent: N.P. Mahalik, V. Hernandez

Visitor:

The meeting was called to order by Chair Popma at \_9:02\_a.m. in HML 1222.

1. Minutes. MSC to amend the Minutes of 11/17/11.
2. Agenda. MSC to approve the Agenda as distributed.
3. Communications and Announcements.

A third training session for BizFlow was held. Since BizFlow uses google docs, Chair Popma requested that members receive training on how to use google docs. It is uncertain as to how this training will be provided.

APM 306 (Policy on Full-time Temporary Faculty) received its first reading at the Senate meeting on Dec. 5, 2011.

APM 327 (Policy on Promotion) went to the Senate Executive Committee for a first reading at its Nov. 28, 2011 meeting.

4. APM 332 (Policy on Range Elevation for Temporary Faculty).

Made final revisions to the policy. Chair Popma will forward to Senate Executive Committee.

5. APM 307 (Policy on Part-time Temporary Faculty).

Decided to pull out all of the wording regarding appointments. The Committee will review APM 302 (Policy & Procedures for the Appointment of Full-time Temporary Faculty including Emergency Appointments) and incorporate appointment language for both full-time and part-time temporary faculty. Once this is done, the Committee will return to APM 307 and review.

The Committee also decided to review APM 301 (Policy and Procedures for the Appointment of Tenure Track Faculty including the Award of Service Credit) to include clarification on terminal degree at time of hiring.

Adjourned 10:20 am.

Agenda for January 26, 2011.

1. Approval of Minutes of December 8, 2011.
2. Approval of Agenda.
3. Communications and Announcements.
4. APM 302 (Policy & Procedures for the Appointment of Full-time Temporary Faculty including Emergency Appointments).
5. APM 307 (Policy on Part-time Temporary Faculty).
6. APM 301 (Policy and Procedures for the Appointment of Tenure Track Faculty including the Award of Service Credit).