MINUTES OF THE ACADEMIC INFORMATION TECHNOLOGY
CALIFORNIA STATE UNIVERSITY, FRESNO
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October 6, 2008

Members Present: O. Benavides (Chair), E. Nelson, B. Auernheimer,
                          K. Moffitt, R. Parker, D. Nef, R. Amarasinghe,
                          S. Seepersad, P. Newell.

Members Absent: D. Martin (excused), M. Bach (excused),
                          J. Cagle (excused), R. Boes (excused),
                          C. Won (excused), L. Harding (excused).

The meeting was called to order by Chair Otto Benavides at 1:00 p.m. in the
Education Building room # 316.

1.   Minutes.   MSC to approve the Minutes of September 22, 2008.

2.   Agenda.   MSC to approve the Agenda as distributed.

3.   Communications and Announcements.

      There was a question about the follow-up from the last meeting
      concerning webcams for PC. B. Auernheimer reported that there has
      been no follow-up.

      E. Nelson reported that the new student technology survey is starting
      this week.

4.   Moodle Presentation by J. Williams.

      A Moodle Remote Learner representative made a 15 minute presentation
      on Moodle as a Learning Management System (LMS) and explained about
      hosting services by Remote Learner.

5.   Campus Moodle Group – B. Auernheimer

      B. Auernheimer reported that this academic year 2008/09 is the year of
      exploring alternatives to Blackboard for LMS with a decision towards the
      end of the spring 2009 semester. There will be Moodle sandboxes where
      faculty can test out Moodle and report on their experiences. Fourteen
      CSU campuses are taking part. B. Auernheimer is looking for a few
      faculty members to take part in the Moodle sandboxes.

6.   Laptop and Desktop Security and Backup.

      As a follow-up of discussion at IETCC, Chair O. Benavides raised the
      issue of the recent laptop thefts in the Education building and other
      campus locations. Such incidents raised several issues including
      physically securing computers, sensitive data on the computer, and loss
      of data and information. Some committee members mentioned that in
      their school/college there is automatic backup. Others also talked about
      physical protection including the locks and cables. There were
      recommendations concerning the use of encryption software.
      B. Auernheimer mentioned the TrueCrypt software that is available to all
      faculty. Chair O. Benavides recommended that a smaller group of AIT
      members convene to discuss these issues in further detail and to make a
      recommendation to IETCC. The smaller group will consist of: R. Parker,
      K. Moffitt, and S. Seepersad. This group will prepare recommendations to
      AIT to be sent to IETCC.

7.   K.C. Green's Presentation – The use of technology in higher education.

      There was some discussion about K.C. Green's presentation last week
      (October 1, 2008) with the use of technology in higher education. Chair
      O. Benavides presented some data about technology use at the K-12
      level. Members talked about ways in which we can encourage faculty to
      use technology in the classroom. This discussion will continue in future
      meetings.

8.   Academic Technology Advisory Committee (ATAC) Update.

      Chair O. Benavides reported that the next ATAC meeting will be on
      October 23, 2008. There will be further discussions about the acceptable
      use policy document.

9.   Old Business.

      K. Moffitt pointed out last week that the Atomic Learning website did not
      have the accessibility material. B. Auernheimer reported that the licenses
      have been updated with Atomic Learning and all the learning modules
      should now be available.

      Chair O. Benavides presented some information about Periscope,
      security webcam enabler software.

MSC To adjourn at 2:17 pm.

The next scheduled meeting of the Academic Information Technology
Committee (AIT) will be October 20, 2008. An agenda will be sent out prior to
the meeting.