

Minutes of The Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO
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Monday, January 29, 2024 at 12:00 PST (via Zoom)

Members Present: Qin Fan, Xiaojun Li, Michael Mahoney, Hubert Muchalski (chair),
Jordan Pickering, Stephanie Ryan, Kammi Sayaseng, Joy Goto
(ex-officio)

Members Excused: Arun Nambiar

Members Absent:

Guests: Alexis Holladay, Lead Graduate Degree Specialist

1. Meeting called to order at 12:02

2. Approval of the Agenda

MSC

3. Approval of the Minutes of December 14, 2023

MSC

4. Communications and Announcements

- a) Dean Joy Goto welcomed Alexis Holladay, Lead Graduate Degree Specialist at the Division of Graduate Studies.
- b) Dr. Goto reminded the committee members to remind the faculty in their respective colleges about the upcoming transition to Modern Campus digital catalog and mid-March deadline for processing curriculum proposals.

5. Consent Calendar

Approve as is

- a) Item #44 - Process ID 6861707 - New Graduate Course Request - PHTH 598B
- b) Item #45 - Process ID 6774141 - Graduate Course Deactivation Request - PH 223
- c) Item #46 - Process ID 6856246 - Graduate Program Suspension Request – Kinesiology

MSC

6. Old Business

- a) Item #47 - Process ID 6834210 - Graduate Course Revision Request - LEE 230

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

- Inconsistent total point values in assignments and grading tables.

MSC

- b) Item #48 - Process ID 6834286 - Graduate T-Course Conversion Request - LEE 226

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

- Please reiterate and clarify the intention of the proposed change. Current justification pertains to a different course proposal (LEE 230 not LEE 226)
- Table on p4 of the syllabus - assignments are sorted in unintuitive order. Inconsistent total point values in assignments and grading tables.

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- c) Item #49 - Process ID 6834218 - Graduate Course Revision Request - LEE 234

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

- Course prerequisites listed in the syllabus are not listed in the course description. Explain the discrepancy.
- Inconsistent total point values in assignments and grading tables.
- For DGS Office: The course classification changes. Is removal of course fee intentional? It looks like a new course rather than revision of an existing offering.

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- d) Item #50 - Process ID 6834197 - Graduate Course Revision Request - LEE 224

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

- Inconsistent total point values in assignments and grading tables.

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- e) Item #51 - Process ID 6834237 - Graduate Course Revision Request - LEE 254

Approve as is

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- f) Item #52 - Process ID 6834267 - Graduate T-Course Conversion Request - LEE 225

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

- Course modality in the syllabus does not match the modality in the justification statement.
- Inconsistent total point values in assignments and grading tables.

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- g) Item #53 - Process ID 6875059 - Graduate Course Revision Request - ECE 201

Approve after the following revisions submitted to the Division of Research and Graduate Studies:

- Justification does not address all questions asked on the standard form
- Inconsistent prerequisite statements in syllabus and the OnBase documentation

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h) Item #43 - Process ID 6856503 - Graduate Program Revision Request – Reading

Provide the following documentation before returning for the second reading:

- Two versions of the of the program description: track changes *and* clean copy
- Clarification on courses that are stricken out. Members of the committee pointed out several courses being removed from the list of required courses. Are additional course proposals coming up for review?

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i) Item #54 - Process ID 6581643 - Graduate Program Revision Request - Early Childhood Education

Approve as is.

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7. New Business

a) No new business for the subcommittee

8. Adjourned at 1:02

Submitted by: Dr. Hubert Muchalski, Chair