

MINUTES OF THE GRADUATE COMMITTEE
CALIFORNIA STATE UNIVERSITY, FRESNO
5200 N. Barton Ave M/S UL34
Fresno, California 93740-8014
Office of the Academic Senate Ext. 8-2743

September 26, 2023

Members Present: M. López (Chair), J. Goto (ex officio), M. Crawford, S. Hernandez, A. Hoskins, D. Lent, N. Mahalik

Members Excused: N/A

Guests: N/A

The meeting was called to order at 2:02 p.m. by Chair López.

- . MSC to approve the minutes from September 19, 2023
- . MSC to approve the agenda for September 26, 2023
- I. Communication and Announcements
 - The Graduate Curriculum Subcommittee still needs a representative from CAH. López is working with Arts & Humanities coordinators to identify volunteers.
 - UGC also short a representative. Waiting for senate vote to determine who will join, likely late this semester or at the start of Spring 2024.
 - López shared AP&P pulled APM 206 (Policy on Online Blended Programs) pending additional changes and invitation for university graduate committee member to participate in an ad-hoc committee to more fully review and revise the policy.
 - Goto -- Agenda item for future meeting -- APM 218: Policy on Credit for Prior Learning (previously APM 245) – currently the conversation on the new 218 has not included the graduate student perspective.
- II. Program Review - KINES – Recommendation Discussion
 - Lent – recommendation for sustained funding to maintain and update equipment to ensure instructional infrastructure is modernized
 - Mahalik/Lent – Enrollment target – consideration for additional faculty numbers to represent the demand for the degree given application numbers
 - Mahalik – advisory boards – consideration for advisory boards post option elevations
 - Hoskins – Consideration for summer stipend for coordinator given late applications, especially from student athletes whose eligibility is identified late.
 - Recommendation to separate graduate related information from undergraduate degrees during next program review.

- MSC -- Recommendation to Approve a Program of Quality and Promise
- III. Catalog program description
- Goto – catalog is inconsistent -- Should there be a template?
 - Lopez - Prior to Catalog moving to digital, there was a template that all programs utilized. However, there is currently no clear guidance on what needs to be included.
 - Streamlined / template seems best approach.
 - Question becomes, what is to be included?
 - Currently catalogue pages are linked to program webpages
 - Tabled conversation to next meeting
- IV. New business – UGC minutes as public record
- Question – J. Goto – is record of program review conversation part of the official minutes?
 - Consideration for details kept with DRGS vs. public program review discussion being available on academic senate site
 - Committee Discussion
 - Lopez – detailed minutes serve as institutional memory, which is especially helpful to committee chairs
 - Communication of representative – how is that represented to the rest of the colleagues
 - On the record – part of the discussion
 - Consideration for anonymizing
 - Detailed minutes and reframe as necessary
 - Detailed notes of institutional memory, with discretion of what is shared
 - Keep names on minutes for points of discussion but generalize speakers when they are visiting
 - MCS to amend our minute taking procures to include the following:
 - Keep detailed minutes
 - Keep committee member names attached to comments/concern but will anonymize comments made by representatives of programs/colleges

MSC to adjourn at 3:05 p.m.

The next meeting of the University Graduate Committee will be at 2:00 p.m. on Tuesday, September 26 in TA 117.

Agenda for Tuesday, October 3, 2023

- . Approval of minutes from September 26, 2023
- . Approval of agenda for October 3, 2023
- . Communications and Announcements

- . Catalog program descriptions
- I. Geology - Catalog Revision - Admission Requirements
- II. APM 218 - Policy on Credit for Prior Learning